

**TOWN OF DALLAS PARKS AND RECREATION
APPLICATION FOR USE OF TOWN FACILITY**

This application governed by & consistent with Parks & Recreation Fees and Policies All Fees must be paid in advance to secure assured, priority use.

Individual Applicant: _____

Organization (if any) Represented: _____

Names of All Participants: _____

Is Applicant a Town of Dallas Resident? YES NO

Are at least 80% of All Participants Town of Dallas Residents? YES NO

Applicant Address: _____

Phone # _____ Alternate Phone # _____

Alternate Contact: (Name): _____ ; Address: _____

Phone # _____

Requested Date & Time of Use: _____

Facility/Park/Field/Building Requested for Use: _____

Activity/Nature of Use: _____

Anticipated # of Users/Participants Expected: _____ Anticipated # of Spectators Expected: _____

- ALL Known & Permitted Users MUST SIGN "Release of Liability Form"
- Any "For- Profit" Use REQUIRES Proof of Insurance Certificate.

OFFICE USE ONLY:

Date Received: _____ Received By: _____

Rate Type: In-Town Out of Town For-Profit Not-for-Profit Amount Due: _____

Payment Type: check cash Receipt #: _____

Liability Forms Received? YES

For-Profit Insurance Certificate Provided: (\$500,000 Min. Limits): YES N/A